



REPUBLIC OF RWANDA
 MINEDUC/ RTB
 RUSIZI DISTRICT
 GASHONGA SECTOR
 MIBIRIZI SAINT-AUGUSTIN TSS
 E-mail: esaintaugustirmibirizi@gmail.com
 Tel: +250788281784



Mibirizi, on 19th December, 2025

To.....

RE: APPLY FOR STUDENT’S INTERNSHIP

Dear Sir/Madam,

With due respect, we are pleased to write to you this letter requesting an internship for the Student in your prestigious company.

In fact, this school practice is the part of the syllabus for **Building construction** students; it enables them to put into practice what they have learnt in their fields. Thus, if you give him/her this opportunity, the internship will start from **20th April** up to **8th May, 2025** in your company. All other required documents like: **insurance, trainee’s logbook** and **Company supervisor’s logbook** will be brought by the Trainee on the first day of the internship. For more information, don’t hesitate to call us on the following contacts: **(+250) 788281784 / (+250) 787010781**.

Hoping that our students will be efficient in your company, we’re looking forward to your positive response.

Yours Sincerely,

Father Adalbert HABUMUGISHA

Head Teacher of MIBIRIZI SAINT-AUGUSTIN TSS





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